

Towyn & Kinmel Bay Town Council

Draft Minutes of the Full Council - (Hybrid Meeting) held on Tuesday 5th May, 2026 at 7:00pm

Present Cllrs: T Bibby, B Griffiths, L Griffiths, M Jones, M Smith & N Smith

Clerk: Dylan Thomas

1. Apologies

There were apologies received from Cllrs G Corry, L Derbyshire, L Gledhill, T Jenkins, D Johnson. B McLoughlin, D Mulvaney (Mayor) and K Redhead. Cllr L Knightly was absent without apology.

2. Declarations of Interest

Cllr N Smith declared a prejudicial interest in agenda item 6 – Planning, as he is a member of the Planning Committee at Conwy CBC, and he withdrew from the meeting whilst this agenda item was being discussed.

3. Public Participation

There was one member of the public present, as they wished to observe the meeting. Given that member of the public was present the Chairman read out the public notice.

4. Minutes

Resolved that: - The minutes of the Full Council meeting held on 20/04/2026 be approved and signed by the Chairman.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

6. Planning

0/53372

Proposed Detached Annexe.

Resolved that: - No Objection

7. Payments & Receipts

Resolved that: - The list of payments and receipts for the period 01/04/2026 to 30/04/2026, which have been fully reviewed and signed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented and explained by the Clerk and signed by the Chairman.

8. Bank Reconciliations

Resolved that: - The balances as at 30/04/2026 which have been fully reviewed and signed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented and explained by the Clerk and signed by the Chairman.

9. 2026-27 Budget Monitoring Reports

Resolved that: - The 3 x 2026-2027 year to date budget monitoring reports as at 30/04/2026, including one with explanations for reportable/notable variances be approved as presented and explained by the Clerk.

10. Councillor Training

Noted that: -

- a) The completed 2025-26 Councillor Training Schedule as presented and explained by the Clerk.
- b) The Councillor Training Budget for 2026-27 is £500.
- c) The Clerk forwards OVW Training courses and dates to all councillors on a monthly basis.
- d) Only One Councillor requested/undertook OVW training last year (one module).
- e) The Clerk will continue to circulate the list of training courses and dates provided by One Voice Wales to all Councillors on a monthly basis.
- f) Whilst participation in training is currently voluntary, Councillors are reminded of the importance of undertaking training in areas that support them in fulfilling their roles effectively.
- g) The 2025 Welsh Government Working Party recommended that the Welsh Government explore using statutory guidance via the Local Government & Elections (Wales) Act 2021, as a vehicle for introducing mandatory training for Town and Community Councillors.

Supports 'A More Equal Wales' as training in areas such as equality, diversity, and inclusion ensures Councillors understand and address the needs of all community members.

11. Draft 2026-27 PFR Work Schedule

Resolved that: - The Draft 2026-27 PFR Work Schedule be approved as presented and explained by the Clerk.

12. Changes from 20MPH to 30MPH

Noted the: - Response from Conwy CBC relating to the request for clarification on the rationale on retaining the 20mph speed limit on Foryd Road.

13. Installation of CCBC CCTV on Network Rail's Proposed New Ty Gwyn Bridge

Noted that: -

- a) The initial budget for TKBTC's 50% contribution towards the installation of CCTV at the new railway crossing at Pen Uchaf/Ty Gwyn was set at £4,000.
- b) The invoice from Conwy CCBC for the sum of £2,586.25 plus VAT, representing TKBTC's 50% contribution towards the installation of CCTV at the new railway crossing at Pen Uchaf/Ty Gwyn, has been paid.

Resolved that: - The outstanding balance of £1,413.75 form EMR – Pen Uchaf be transferred back to EMR – Solar Farm Grant.

14. Finance & Governance Toolkit for Community & Town Councils

Resolved that: - The revised completed Finance and Governance Tool Kit for Community and Town Councils (2026 Health Check Review & 2026 Self-Assessment Review) be approved as presented and explained by the Clerk.

15. Bodelwyddan Solar Farm

Noted the: - Email received from Island Green Power providing an update relating to the proposed Solar Farm project in Bodelwyddan.

16. Draft 2026-27 – Draft Environmental Improvements – Work Schedule

Resolved that: -

a) **The Draft 2026-27 Environmental Improvements Work Schedule be approved as presented and explained by the Clerk.**

b) **The following 2026-27 Projects will be taken forward, as follows: -**

- **Solar LED Lights – Sandy Cove Phase 2 – Clerk to obtain quotes and proposed locations, and report back at a future meeting.**

- **Clwyd Park Path – Stage 3**

1) **Clerk to obtain indication quotes for an extension to the existing path, including Solar LED Lighting.**

2) **Clerk to explore the availability of suitable grant funding for the proposed scheme (A £5,000 2026-27 Budget is in place for the Town Council's match funding element).**

- **New Sign/Information Board for Tir Prince Park – Leave for time being, with a view to revisiting if suitable grant funding is identified.**

- **Power Cleaning Benches and Bench Bases & Play Equipment – The Clerk will arrange for a suitable contractor to clean the 3 x picnic benches outside the TKBTC Community Resource Centre, and the 3 x picnic benches & 1 standard bench in the Kendal Road Play Area, by way of a Test/Trial, and report back to the members of the full council regarding how successful the power cleaning has been.**

Noted that: - The Community Place Plan Committee, are presently exploring arranging a Community Music Event/Events & Engagement Activities, and will report back/present their proposals to the members of the Full Town Council in due course, for discussion/consideration/approval.

17. Flood Forum Working Group

Noted at the Full Council meeting held on 11/03/2026, the members resolved that: -

The Deputy Clerk will organise a meeting with members to discuss the Flood Forum further and look at a plan of action.

Noted that only one of the fifteen members have indicated that they would like to be on the proposed working group.

Resolved that: - The proposed Flood Forum Working Party Group will not go ahead at this time.

Cllr B Griffiths requested that it be recorded in the meeting minutes, that he voted against the proposed Flood Forum Working Party not going ahead.

18. Vandalised Trees on St Asaph Avenue

Noted that: - Residents have requested that the vandalised trees on St Asaph Avenue be replaced.

Resolved that: - The Clerk will contact Conwy CBC to request that a proportion of the trees currently earmarked for Kendal Road Park are reallocated to replace trees on St Asaph Avenue and in other suitable locations, rather than all being planted within Kendal Road Park.

19. Owain Glyndwr Community Garden

Noted: -

- 1) That there are presently 5/6 volunteers who are maintaining the community garden, and that a number of other residents have recently expressed an interest in getting involved.
- 2) A resident who lives nearby, is locking and unlocking the garden each day.
- 3) The email received from the Welsh Government confirming that the wording relating to the current restriction of Owain Glyndwr Community Garden has been agreed, and will be amended to 'Public Open Space and/or Community Garden and/or Allotment use'.
- 4) The Welsh Government's Legal Team are presently instructing their Solicitors to amend the covenant, and the revised Title Plan will be sent to the Town Council's Solicitors in due course, for approval/signing on the behalf of the Town Council.

Supports 'A Resilient Wales' by enhancing biodiversity and 'A Healthier Wales' by encouraging outdoor activity and mental well-being.

20. Proposed Installation of CCBC CCTV on Sandbank Road Bridge

Noted: -

- 1) Conwy CBC CCTV Team have advised that they are struggling for justification of the original plan (Proposed installation of CCTV & Lighting on the existing Sandbank Road Network Rail Railway Bridge), as the bridge is already covered by 4 existing CCTV cameras (Knightly's).
- 2) Cllr L Knightly has agreed to provide Conwy CBC with a live feed to his CCTV system/cameras.
- 3) Cllr L Knightly has suggested that the proposed CCBC CCTV cameras are installed on the promenade/coastal path in Towyn, as that is where the majority of Anti-Social behaviour issues take place.
- 4) Cllr L Knightly has confirmed that he is happy to provide CCBC access to install/maintain the proposed CCTV/Lighting, and he is also happy to supply and cover the cost for the required power supply, for the proposed CCTV/Lighting on the promenade/coastal path.
- 5) A site meeting has been arranged next week (Tuesday 12/05/2026) between Cllr L Knightly, the Clerk & Deputy and a CCBC CCTV engineer, to discuss/assess the proposed location, and report back to the members of the Full Town Council.

Resolved that: - An agreement in principle to the proposed installation of CCBC CCTV/Lighting on the Promenade/Coastal Path subject to a satisfaction site meeting/the proposed location being suitable.

21. Dignity at Work Policy

Resolved that: - The Draft Dignity at Work Policy be approved as presented and explained by the Clerk.

22. Speed Sensing Signs on St Asaph Avenue

Noted: -

- 1) The email received from Conwy CBC regarding the defective speed sensing sign on St Asaph Avenue, confirming that the fault appears to be to a power issue. Conwy CBC have advised that the matter will be investigated and that they will endeavour to restore the sign.

- 2) Conwy CBC Street Lighting have advised that they will need advice from their Traffic Department, regarding whether the revised speed limit on St Asaph Avenue will affect the location and requirement of the existing speed signs on St Asaph Avenue.
- 3) Conwy CCBC have confirmed that they are happy to discuss the options, regarding the proposed installation of an additional Speed Sensing Sign near Jumping Jacks Nursery, with the Town Council covering the cost of the proposed sign, and a sign post if one is required.

Resolved that: - Once Conwy CBC confirm the position regarding the existing signs following the speed limit change, the Town Council will proceed with the proposed installation of a speed sensing sign outside/near to Jumping Jacks Nursery.

Supports a 'Resilient Wales' as Speed sensing signs help reduce road traffic accidents, which in turn strengthens the resilience of the community's infrastructure by preventing disruptions caused by accidents or road repairs.

23. Conwy CBC – Smart Town Free Wi-Fi Scheme

Noted: -

The email received from Conwy CBC confirming that: -

- 1) The Town Council's Conwy CBC SPF funding grant application for the match funding element of the SMART Towns project for the PATRWM Wi-Fi upgrade to the existing Conwy CBC free Wi-Fi provision in Towyn and Kinmel Bay, was successful.
- 2) Conwy CBC have set up an internal recharge for the match funding element for the project, and therefore no formal Grant Acceptance Letter will be issued and no grant monies will be paid to TKBTC.

24. Grass Cutting on Foryd Road

Noted that Conwy CBC have stopped cutting the grass on a number of verges on Foryd Road, as the verges are too steep for their new mowers.

Resolved that: -

- a) **The Town Council will take over the responsibility of the grass cutting on these verges.**
- b) **The quote of £700 plus VAT per year from Davies Land and Sea for additional grass cutting on the verges on Foryd Road be approved, as the members felt that the quote represented excellent value for money, and Davies Land & Sea are the Town Council's existing Ground Maintenance Contractor (Fixed Term Contract from 01/04/2026 to 31/03/2029).**
- c) **A revised Ground Maintenance Contract will be issued to Davies Land & Sea, to include the grass verges on Foryd Road, for the sum of £7,900 plus VAT per annum (existing £7,200 contract was approved by the members at the Full Town council meeting on 02/03/2026 – Agenda Item 17), and that all other terms and conditions relating to the contract will remain unchanged.**

Supports 'A Prosperous Wales' as well-kept public spaces can increase the attractiveness of an area, boosting local pride and potentially supporting the local economy through tourism or local events.

25. Conwy County Borough Councillor Updates/Reports

As we are presently in the pre-election period (Senedd Election 2026), the Conwy CBC Councillors present advised that they didn't have anything to report.

Meeting Closed at 20:10

.....
Signed by the Chair of the next Full Council 13/05/2026.